



HECKMONDWIKE GRAMMAR SCHOOL

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February 2025

Dear Parent/Carer

Leeds Apprenticeship Recruitment Fair

As part of National Apprenticeship Week 2025, we have arranged for our year 12 and 13 students to have the opportunity to travel to the First Direct Arena in Leeds to attend the Apprenticeship Recruitment Fair. This is a chance for students to gain more information about apprenticeships available in the Leeds City Region and speak to employers with live vacancies.

The visit is on Wednesday 12th February. We will travel by hired coach to the First Direct Arena leaving school at approximately 12.00pm. Students will have around 2 hours to explore the event and therefore we expect to return to school at approximately 15.45pm, dependent on traffic.

Under the School Governors' Charging and Remissions Policy, we request a contribution of £11 towards the cost of this activity. This includes the admission, travel and insurance. We must mention that without sufficient funding the trip will be unable to take place.

[Charging & Remissions Policy](#)

Spaces are limited on the trip and the total cost of the trip is to be paid on ParentPay by Friday 7th February. When you make payment via ParentPay you will be prompted to provide parental consent for your child to attend this trip and you will also be asked to input your contact /medical details directly into a confidential section of ParentPay.

If you have any further questions, please contact me at school eellis@heckgrammar.co.uk

Yours sincerely

Emma Ellis
Careers and Work – Related Learning Advisor