



HECKMONDWIKE GRAMMAR SCHOOL

SAT/JDN

17 May 2024

Dear Parent/Carer

In the autumn term, I spoke to all students in assemblies to mark national Anti-Bullying Week and stressed the importance of reporting instances of bullying in order that this type of behaviour can be challenged effectively in school.

In those assemblies, I clarified our school definition of bullying as contained in our Anti-Bullying Policy which is; **“behaviour by an individual or group, usually repeated over time, that intentionally hurts another individual or group either physically or emotionally.”**

We are fortunate that bullying in our school is rare, but we recognise that we have a duty nonetheless to record all bullying incidents, our actions taken following an incident and the outcome, and to review whether the action taken has been effective.

In order to improve our practice, in February we asked all students to complete an electronic Anti-Bullying Survey. It only took a few minutes to complete, and following the survey, each student who reported a bullying incident was spoken to privately by a member of staff in order to enable us to take action which enabled those students to feel safer.

We are carrying out another survey in the week commencing 20 May in order to follow up our findings from the first survey. Students can access this electronically on Classcharts.

Students can, of course, report bullying to any member of staff at any time. We have also added a ‘Report a Concern’ button to the ‘Students’ section of our school website. The survey will enable us to offer another means by which students can privately report instances of bullying, and it will enable us to review the effectiveness of our actions. Where we need to make contact with parents or carers as a result of the survey, we will do.

I would be most grateful for parental support in encouraging students to complete the summer term survey honestly and sincerely in order that we can use the findings to make our school an even safer environment for all our students.

Yours faithfully,

Simon Taylor
Assistant Headteacher

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